



**SENTOSA GOLF CLUB**  
SINGAPORE

BYE-LAW

SENTOSA GOLF CLUB

General Committee

CHAIRMAN	:	Mr Edmund Koh
PRESIDENT	:	Mr Vernon Khoo
SPECIAL ADVISOR	:	Mr Andrew Lim
CAPTAIN	:	Mr Darryl Wee
TREASURER	:	Mr Michael Ma
GM/SECRETARY	:	Mr Andrew Johnston
COMMITTEE MEMBER	:	Mr Chaly Mah
		Professor Lawrence Boo
		Mr Guy Daniel Harvey-Samuel
		Mr Wendell Wong

Greens Committee

CAPTAIN	:	Mr Darryl Wee
LADY CAPTAIN	:	Mrs Gloria Kuok
MEMBER	:	Mr Kazuaki Takabatake
		Mr Sung Namgoong
		Mr Simon Cooper
		Mr Christopher Sandford
		Mr Chow Shang Wei



## GENERAL

1. The Clubhouse be open daily from 7:00am to 10:00pm. These hours may be altered, extended or restricted at the Committee's discretion. In case of emergency, the General Manager may exercise the powers of the Committee.
2. Members are strictly forbidden to bring animals onto the golf course, practice tee or the premises of the Club.
3. Members should refrain from using personal devices (including mobile phones or other personal devices) in any manner that would annoy or disturb the quiet enjoyment of other Members.
4. No Member shall give any gratuity or money to any employee of the Club as an inducement to overlook any violation or non-compliance with the Rules or Bye-Laws.
5. No food or drink other than that bought from the Club may be brought into any part of the premises of the Club.
6. Permission to use any part of the Clubhouse for a guest function shall be obtained from the General Manager to whom application should be made in writing. Any Member who has been granted such permission shall at least 24 hours before the function, furnish to the General Manager such particulars of his requirements as may be necessary.
7. Provided that they are accompanied by an adult Member of the Club, children under the age of 16 are permitted to use the Clubhouse facilities up to 10:00pm with the exception of the Members' Bar.
8. Persons under the age of 18 are in no circumstances allowed in the Members' Bar.
9. The Club shall not be liable for any loss of or damage to any articles whatsoever brought into the Club's premises by a Member or his guest, including motor vehicles parked on the Club premises. Valuables or money shall not be left in the locker room and lockers shall be kept locked at all times.
10. The Club shall endeavour at all times to provide what the Club believes in good faith to be a reasonable level of security. The Club shall not be liable for personal injury and/or property damage whatsoever or howsoever caused to a Member, his guest and to all relevant persons and their respective properties.
11. In the event that a Member or his/her guest breaks or damages the Club's property, the Member shall fully bear the costs of either (i) making good the damage to the property if the Club chooses to repair the property in question or (ii) replacing the property in question if the Club chooses to do so. The Club's decision to repair or replace the property in question shall be final.
- 12.1 Member, spouses, children, guests and visitors are expected to comply with dress requirements with the standards of decorum acceptable to the Club.



- 12.2 At all times, on and off the golf course, proper attire shall be observed and staff of the Club are entitled to enforce standards imposed.
- 12.3 The General Manager may ask any person who is not appropriately attired to leave the Club premises.
- 12.4 The Club may, from time to time, cause to be published on the notice board of the Club, the standards of dress required to be observed.
- 12.5 An appropriate standard will extend to footwear, flip flop, clogs and barefeet are not acceptable.
13. All staff of the Club shall only report to the Club's General Manager.

In the event that any person has a complaint and/or feels aggrieved over any matter concerning service, administration and/or maintenance of the golf course, such complaints shall be addressed to the Club's General Manager in writing.

Where the complaint concerns the General Manager, such complaint(s) shall be addressed to the Club's Chairman instead.

No Member, guest and/or visitor to the Club shall rebuke, chastise, reprimand or in any way admonish any of the Club's staff."

## GOLF

- 14.1 The Greens Committee shall have full power and control over the golf course and practice tee and may open close or reserve the same whether for particular classes of play or for particular periods or by starting times or otherwise as the Greens Committee may think fit. The Greens Committee shall have full power to draw up or change guidelines, rules and regulations for implementation by the General Manager of the Club.
- 14.2 The Greens Committee may delegate any of its powers relating to the use of the golf course to the General Manager.
- 14.3 The General Manager shall have the power to vary the control of play and the starting times and may in extreme circumstances and without prior notice suspend or modify the control of play.
15. Members without a valid golf handicap shall not be able to make golf bookings on Saturdays Sundays or Public Holidays.  
  
However, a member without a valid golf handicap but with a valid proficiency certificate, shall be allowed to play on Saturdays, Sundays and Public Holidays, provided the said member is accompanied by another member with a valid golf handicap.
- 16.1 All guests must possess a valid golf handicap before being permitted to play on the course. Guests may be required to show proof of handicap before or during their golf round. The Club may, at its discretion, require a guest to demonstrate his/her playing ability at the driving range.



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Any guest who, in the judgment of a Course Marshal, is unable to play with reasonable proficiency may be asked to leave the course without refund of golfing fees.

- 16.2 Members must at all times play the full round with the guests that they have introduced. In the event a member has booked more than one flight for his guests, the other flights must be same course and within the same time sheet. Each member is entitled to introduce a maximum of 11 guests ( 3 flights ) in a single weekday booking, excluding public holidays.

Failure by any Member to observe this requirement shall render him liable to pay the visitor's rate of green fees leviable.

17. Visitors must possess a valid golf handicap before being permitted to play on the course provided always that before a visitor is allowed to play, prior approval by the General Manager shall have been obtained.

The Club may, at its discretion, require a visitor to demonstrate his/her playing ability at the driving range.

Any visitor who, in the judgement of a Course Marshal, is unable to play with reasonable proficiency may be asked to leave the course without refund of golfing fees.

18. Children of a Member without a valid golf handicap shall not be permitted to use the golf course at all times.

When using the practice areas, children of Members shall at all times be accompanied by a parent or the Club professional, who shall be responsible for the conduct of the children, including the hire of practice balls.

19. Spouse and children of a Member may, subject to such terms and conditions as may be stipulated by the Greens Committee, be permitted to use the golf course on Saturday afternoons.

20. Users of motorised carts must conform to the following conditions:

20.1 Carts will be allowed in the course unless otherwise stipulated by the General Manager who may direct that carts be restricted to the cart tracks.

20.2 Carts shall not be driven on to the tees at all times.

20.3 Carts shall not be driven any closer to the greens than indicated on the course.

20.4 Local notices restricting the use of carts shall be observed.

20.5 Not more than two (2) persons are permitted to ride on a cart at any time.

20.6 Hire fees for the use of the carts shall be such sums as are determined from time to time by the Committee.

20.7 Where trolleys are allowed, they must be kept off the tees, the aprons of the greens, the greens and all grounds under repair.

20.8 Local notices restricting the use of carts and trolleys on other parts of the golf course must be strictly observed.



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- 20.9 No player under the age of sixteen (16) or who have attained the age of eighty (80) shall be permitted to drive a cart on the course.
- 20.10 Player renting the cart shall be responsible to check for any damage or malfunction before driving it off; and shall be liable to pay for any damage to the cart and/or any other property (whether belonging to the Club or otherwise) arising from the use of the cart.
- 20.11 The player renting the cart shall personally return the cart and any damage to the cart shall be reported to the Club.
- 20.12 Players use the carts at their own risk. The Club shall not be liable for any injury sustained arising from the use of the cart.
- 20.13 A player driving a cart shall not apply the brakes abruptly causing damage to the turf.
- 20.14 A player driving a cart shall:
- a. avoid going up, down or across slopes with steep gradient on the course;
  - b. ensure that the brakes of the cart are engaged before leaving the cart to play a shot;
  - c. avoid unnecessary sudden and hard braking on the course which may cause tyre marks and damage to the course.
21. The Club charges for golf lessons, storage and cleaning of Members' golf equipment. The use of practice tee balls and other incidental services shall be fixed by the Club with the approval of the Committee.
22. All Members are absolutely prohibited from buying new or second hand golfing equipment (including golf balls) from the Club's servants, workmen or any other persons on or near the course other than directly from appointed retailers located at the Club.
- 23.1 A player shall start play punctually in accordance with the time sheet drawn and a player who is not in time to start play in accordance with the time sheet shall forfeit his right to play in the slot allotted to him in the time sheet.
- 23.2 During weekends and public holidays, only three or four players will be allowed to play in each flight. The General Manager may at his discretion allow less than three players to play in each flight.
- 23.3 Players must report to the course starters before commencing play and comply with such directions as may be given by the starters and Course Marshals.
- 23.4 Course Marshals are empowered to ensure that players do not engage in slow play and such directions as may be given to any golfer or group of golfers are expected to be observed.
- 23.5 The Tanjong and Serapong courses shall be open at such time and for such hours as the Greens Committee may stipulate.
- 23.6 Members shall ensure that they are allocated a tee time prior to the golf round and are required to display their membership tag or as the case may be their green fee invoice when they sign in guests, failing which such member may not be allowed on the course.
- 23.7 Sharing of clubs and golf bags is not allowed.



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- 23.8 A player shall not have more than one ball in play at any time.
- 23.9 A player shall not alter the position of any tee marker, OB stake or hazard stake.

#### ETIQUETTE

- 23.10 All players shall observe the Rules and Bye-Laws of the Club, the Rules of Golf and Golf Etiquette (available from [randa.org](http://randa.org)).

Each Member shall be responsible for the acts and behaviour of their guests while on the Club's premises (including its golf courses).

Players in the same flight should look out for and alert each other against playing the ball when other players are likely within range.

#### PRACTICE TEES

- 24.1 Players using the practice tees shall at all times direct their shots towards the targets and distance markers on the Driving Range. Aiming or hitting practice balls intentionally away from the targets and markers on the Driving Range and onto the golf course is strictly prohibited.
- 24.2 Players shall practise between the markers designated at the practice range.
- 24.3 The practice tees shall be open at such time and for such hours as the Greens Committee may stipulate.
- 24.4 The chipping areas and putting greens shall be used only for their designated purposes.
- 24.5 Range balls shall be used only at the Driving Range and not on the golf course.
- 24.6 Non-members shall pay the green fees applicable before using the practice tees.

#### CLOSURE OF COURSES

25. All players, including those using the practice range or putting greens, must stop play immediately upon the siren being sounded indicating closure of the courses due to inclement weather or lightning. Play may only resume when the siren is sounded followed by an announcement indicating re-opening of the golf courses.

#### COURSE MARSHAL

26. Course Marshals are entrusted with the responsibility to ensure that players adhere to the rules and regulations of play and show consideration to others on the course at all times. This is to enable players to gain maximum enjoyment from the game. Players are therefore



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expected to observe such directions as the Course Marshal may give in the discharge of his duties.

#### CLUB HANDICAP

27. The handicap of members shall be based on the USGA Handicap System or an equivalent handicap system approved by the Singapore Golf Association (SGA). Such handicaps shall be recorded in a handicap register and updated monthly.
28. The chairman of the Handicap Committee shall be appointed by the Committee of the Club. He shall have the discretion to review the registered handicap of a member provided that such review shall conform to the USGA rules relating to the reduction of handicap.
29. The maximum USGA handicap recognized by the Club shall be 36.4 for Men and 40.4 for Ladies or an equivalent handicap limit approved by the SGA.
30. Members must follow the rules of USGA or an equivalent set of rules approved by SGA. A Member shall return or post an acceptable score every time he plays a round of golf at the Club or elsewhere.
31. The chairman of the Handicap Committee, may in his discretion, award a new Member a local handicap provided that such Member produces a recently dated handicap certificate issued by another Club bearing the signature of one of its officials.
32. Any Member shall be entitled on request to be issued with a Club handicap certificate signed by the chairman of the Handicap Committee or his representative stating his handicap.

#### PROFICIENCY CERTIFICATE AND HANDICAPPING

- 33.1 Children of Members, under the age of 18, holding only a proficiency certificate may only play the evening 9 Hole golf session. A parent who is a Member must complete and submit the indemnity form to the Golf Reception before their child plays. The child must be accompanied by a parent or golf professional at all times.
- 33.2 Proficiency certificates shall be issued by the Handicap Committee Chairman or his representatives.
- 33.3 A Member shall be required to fulfil the following conditions before being issued with a proficiency certificate:
  - i. The Member shall satisfy the Handicap Committee Chairman or his representative that he/she is conversant with rules and etiquette of golf.
  - ii. The Member shall satisfy the Handicap Committee Chairman or his representative that he/she is reasonably proficient in hitting a golf ball in the course of a golf game. A Member with a proficiency certificate shall not be entitled to take part in any competitions held by the Club.



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34. A Member holding a proficiency certificate may be awarded an official handicap after fulfilling the requirements set by USGA Handicap System or an equivalent handicap system approved by the SGA.

**GYMNASIUM**

35. **General**

- 35.1 The Gymnasium ("Gym") shall be open for use by members, their spouses and children of Members above the age of eighteen only.
- 35.2 Persons under the age of eighteen will not be allowed into the Gym, except with the special permission of the General Manager.
- 35.3 Members may only use the Gym after entering their names and other particulars in the book or electronic keypad provided for this purpose. Membership cards must be produced for identification when required by any member of staff.
- 35.4 Members are not entitled to introduce guests to use the Gym.

36. **Opening Hours**

Subject to such alteration as may be notified by notices posted on the Club's notice boards, the Gym shall be open daily during the following periods:- 7.15am to 9.00pm.

37. **Member's Responsibility and Liability**

- 37.1 The Gym shall not be staffed by professional fitness trainers. Members, their spouses and/or children of Members (collectively, the "Gym Users") are strongly advised in their own interest, to seek medical clearance before commencing on any course of exercise in the Gym.
- 37.2 Gym Users enter the Gym and use the equipment at their own risk. Gym Users are requested to exercise with due care and consideration when using the equipment.
- 37.3 Members shall be fully responsible for the conduct and behaviour of all Gym Users using the Gym, and shall be liable to the Club in respect of any damage and/or injury caused by such Gym Users to the Club's property and/or other users of the Gym. Members shall keep the Club fully indemnified from and against all claims, actions, proceedings, demands, losses, costs and expenses of any nature whatsoever which the Club may suffer or incur arising out of or in connection with the Gym User's usage of the Gym.

38. **Attire**

- 38.1 Gyms Users must be properly attired. Rubber-soled shoes and proper gym attire (gym singlet, T-shirt, shorts, track suit, leotard) shall be worn when using the Gym. Management reserves the right to refuse entry if Gym Users are not in proper attire. For avoidance of doubt, jeans, bare feet and slippers are not considered proper attire.



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38.2 Clean golf shoes are allowed in the gym. However, Gym Users shall not wear golf shoes when using cardio equipment (Treadmill, total body trainer, stepper).

39. **Gym User Responsibilities**

39.1 Gym Users are requested to place a towel on the equipment when using the equipment in the weights section of the gym.

39.2 Gym Users are to refrain from circuit training during peak periods (peak period is defined term from 7.15am to 10.00am and 5.00 pm to 8.00pm daily). In addition, reservation of gym equipment is strictly prohibited.

39.3 Gym Users are requested to speak softly when using mobile phones in the gym.

39.4 Gym Users are advised not to use the gym when feeling unwell, and should seek medical advice before using the Gym after a period of illness.

39.5 Gym Users are advised not to hog the Gym equipment, During peak periods, Gym Users are restricted to 30 minutes of usage per cardio machine.

39.6 Gym Users are requested to return the equipment to their respective places after use including weights to their original weight rack.

39.7 The use of personal music players are permitted in the gym providing at all times that head-phones are worn and does not in the Management's sole discretion interfere with or encroach upon the quiet enjoyment of members.

39.8 All Gym Users are requested to comply with instructions given by the Management. Gym Users are to observe the instructions and safety precautions pertaining to the use of equipment.

40. **Prohibitions**

The following are prohibited in the Gymnasium:-

40.1 Smoking;

40.2 Food and beverage, except sports and energy drinks contained in non-spill sports bottles or containers;

40.3 Bags of any sort or other objects that may cause obstruction; and

40.4 Any other items that may be decided by the Committee from time to time.



## ETIQUETTE

### **The Spirit of the Game**

1. Unlike many sports, golf is played, for the most part, without the supervision of a referee or umpire. The game relies on the integrity of the individual to show consideration for other players and to abide by the Rules. All players should conduct themselves in a disciplined manner, demonstrating courtesy and sportsmanship at all times, irrespective of how competitive they may be. This is the spirit of the game of golf.

### **Safety**

2. Players should ensure that no one is standing close by or in a position to be hit by the club, the ball or any stones, pebbles, twigs or the like when they make a stroke or practice swing.
3. Players should not play until the players in front are out of range.
4. Players should always alert green staff nearby or ahead when they are about to make a stroke that might endanger them.
5. If a player plays a ball in a direction where there is a danger of hitting someone, he should immediately shout a warning. The traditional word of warning in such situations is "fore".

### **Consideration for other Players [No disturbance or distraction]**

6. Players should always show consideration for other players on the course and should not disturb their play by moving, talking or making unnecessary noise.
7. Players should ensure that any electronic device taken onto the course does not distract other players.
8. On the teeing ground, a player should not tee his ball until it is his turn to play. Players should not stand close to or directly behind the ball, or directly behind the hole, when a player is about to play.

### **On the Putting Green**

9. On the putting green, players should not stand on another player's line of putt or, when he is making a stroke, cast a shadow over his line of putt.
10. Players should remain on or close to the putting green until all other players in the group have holed out.

### **Scoring**

11. In stroke play, a player who is acting as a marker should, if necessary, on the way to the next tee, check the score with the player concerned and record it.

### **Pace of Play [Play at good pace and keep up]**

12. Players should play at a good pace. The Committee may establish pace of play guidelines that all players should follow.



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13. It is a group's responsibility to keep up with the group in front. If it loses a clear hole and it is delaying the group behind, it should invite the group behind to play through, irrespective of the number of players in that group.

**Be Ready to Play**

14. Players should be ready to play as soon as it is their turn to play. When playing on or near the putting green, they should leave their bags or carts in such a position as will enable quick movement off the green and towards the next tee. When the play of a hole has been completed, players should immediately leave the putting green.

**Lost Ball**

15. If a player believes his ball may be lost outside a water hazard or is out of bounds, to save time, he should play a provisional ball.
16. Players searching for a ball should signal the players in the group behind them to play through as soon as it becomes apparent that the ball will not easily be found. They should not search for five minutes before doing so. Having allowed the group behind to play through, they should not continue play until that group has passed and is out of range.

**Priority on the Course**

17. Unless otherwise determined by the Committee, priority on the course is determined by a group's pace of play. Any group playing a whole round is entitled to pass a group playing a shorter round.
18. A single player has no standing and should give way to a match of any kind.

**Care of the Course**

**Bunkers**

19. Before leaving a bunker, players should carefully fill up and smooth over all holes and footprints made by them and any nearby made by others. If a rake is within reasonable proximity of the bunker, the rake should be used for this purpose.

Repair of Divots, ball-marks and damage by shoes

20. Players should carefully repair any divot holes made by them and any damage to the putting green made by the impact of a ball (whether or not made by the player himself). On completion of the hole by all players in the group, damage to the putting green caused by golf shoes should be repaired.

**Preventing unnecessary damage**

21. Players should avoid causing damage to the course by removing divots when taking practice swings or by hitting the head of a club into the ground, whether in anger or for any other reason.



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22. Players should ensure that no damage is done to the putting green when putting down bags or the flagstick.
23. In order to avoid damaging the hole, players and caddies should not stand too close to the hole and should take care during the handling of the flagstick and the removal of a ball from the hole. The head of a club should not be used to remove a ball from the hole.
24. Players should not lean on their clubs when on the putting green, particularly when removing the ball from the hole.
25. The flagstick should be properly replaced in the hole before the players leave the putting green.
26. Local notices regulating the movement of golf carts should be strictly observed.

**Conclusion: Penalties for Breach**

27. If players follow the guidelines in this section, it will make the game more enjoyable for everyone. If a player consistently disregards these guidelines during a round or over a period of time to the detriment of others, it is recommended that the Committee considers taking appropriate disciplinary action against the offending player. Such action may, for example, include prohibiting play for a limited time on the course or in a certain number of competitions. This is considered to be justifiable in terms of protecting the interest of the majority of golfers who wish to play in accordance with these guidelines.
28. In the case of a serious breach of etiquette, the Committee may disqualify a player.